

Supplemental Support as described in the NSF Grant Proposal Guide (Chapter 1, Section E4)

In unusual circumstances, small amounts of supplemental funding and up to six months of additional support may be requested to assure adequate completion of the original scope of work. Such requests for supplemental funding support should be submitted to the cognizant NSF Program Officer at least two months prior to the need for the additional funds and must be adequately justified. Program officers may make decisions regarding whether or not to recommend a small supplement without merit review of the supplemental request. Requests for larger supplements may require external merit review. A request for supplemental support must be submitted electronically via FastLane and must include:

- (i) A summary of the proposed work;
- (ii) A justification of the need for the supplemental funds; and
- (iii) A budget, highlighting the use by budget category of the additional funding as distinguished from the original funding provided in those categories of cost.

Authorized Organizational Representatives are required to electronically sign the supplemental funding request via the AOR Functions in FastLane. NSF will not approve requests for supplemental support for such purposes as defraying the costs of increases in salaries, wages or staff benefits or for additional indirect cost reimbursement, whether caused by a change in the indirect cost rate or by changes in direct cost expenditures which affect the indirect cost base. If approved, the NSF Grants and Agreements Officer will amend the grant to provide additional funding for the current support period. The amendment notice will specify both the amount of supplemental funding and the cumulative amount awarded through the expiration date, which normally will remain unchanged. Special NSF programs such as *Research Experiences for Undergraduates* may provide their funding through supplements to other NSF grants. In such instances, the guidance in this section may not be applicable.