

Minutes of the ACerS Electronics Division Executive Committee Meeting Wednesday 20 January 2016

Present: Geoff Brennecka, Brady Gibbons, Jon Ihlefeld, Ram Katiyar, Rick Ubic, Haiyan Wang

1. Apologies

Tim Haugan, Winnie Wong-Ng

2. Budget

- a. There was some discussion on how to allocate the \$2000 in supplemental funding from ACerS.
 1. The division wants to encourage MS&T meeting attendance by young members as a way of getting them involved with the Division. Ideas for accomplishing this goal included:
 - i. (Haiyan) ED can cover *half* of their registration costs.
 - ii. (Geoff) ED can cover *full* registration for young members *if they bring a student (or two)*
 2. There is a need for a 50:50 match from ED.
 3. Support new ED student members. Both Oregon State, which has an MRS chapter but no MA chapter, and Boise State, with a growing MA chapter, were mentioned.
 4. Brady asked if the division was committed (via Steve Tidrow) to continuing support for new international MA chapters. Haiyan replied that, although all new chapters were contacted about renewal, only two or three replied; and although only a 50% subsidy for renewal was ever discussed, in the end ED fully subsidized their renewal. Geoff observed that we must follow-up with these chapters in order to maintain a long-term relationship. This year we will split our support of new MA chapters evenly between international and domestic institutions.
- b. Brady asked about supporting ED officers attending divisional/society meetings (MS&T/EMA). Haiyan suggested that EMA registrations fees should be 50% covered for all lead conference organizers, but most officers (Geoff, Brady, Rick) were unaware of this allowance. Geoff reported that only the Engineering Ceramics Division (ECD) paid full MS&T registration fees of their officers.

3. Nominations

- a. Ram reported that there were several candidates (their names have purposely not been minuted) for the new secretary-elect position (a one-year term starting at the close of MS&T this year). The nominating committee (Tim, Ram, and Ed Gorzkowski) will ask each to submit a cv.

- b. The three-year term of the Trustee (Winnie Wong-Ng) will also terminate after this year's MS&T, and the nominating committee has an impressive list of candidates to consider for that position as well (their names have purposely not been minuted).
 - 1. According to ED Rules Article E-6, "The Division Nominating Committee shall... present nominees for the office of Secretary-Elect, Trustee (if-needed)..." The election is then "... by ballot as provided by Society rules."
 - 2. The Executive Committee is only involved if an office becomes vacant prematurely, and even then the new officer would only "... serve until a replacement is duly nominated, elected and installed at the Annual Meeting" (Article E-5).

4. Meetings

- a. Haiyan noted that we need a new symposium for MS&T. Brady suggested a tutorial.
- b. ED sponsored the registration fees of 58 students (almost all) at EMA.

5. Award Nominations

- a. Brady, as ED vice chair, is chairing an ED awards committee (with Geoff, Rick, and Haiyan) to find suitable nominees for the plethora of Society awards for distinguished individuals. Several possible nominees were discussed (their names have purposely not been minuted). This committee will be separate and distinct from the already-existing Committee on Awards/Scholarships, chaired by the Secretary-Elect, whose remit emphasizes students rather than more established scientists.
- b. This role should be added to the duties of the vice-chair in ED's Rules and SOP - does this require a vote at MS&T?
- c. ED cannot officially be the nominating entity for awards, but this committee can help coordinate/expedite the nomination process.



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