

Electronics Division Leadership Meeting  
Wednesday, January 18, 2017, 7:00 EST

Present:

Chair: Geoff Brennecka (Colorado School of Mines)  
Chair Elect: Brady Gibbons (Oregon State University)  
Vice-Chair: Rick Ubic (Boise State University)  
Secretary: Jon Ihlefeld (Sandia National Laboratories)  
Secretary-Elect: Alp Sehirlioglu (Case Western Reserve University)  
Trustee: Steve Tidrow (Alfred University)

**Division Rules Discussion:**

Most of the discussion at this meeting related to The Division Rules and S.O.P:

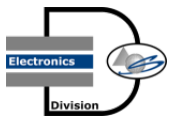
Jon introduced suggested changes to the Rules and S.O.P. that were discussed at the Business meeting in 2016 at MS&T and offline by the Division Leadership team. Specific changes are in the appendix of this document.

Geoff wanted to see a new section in the Division Rules on "How to Vote." Anything that requires a vote will reference this section and is meant to streamline voting activities.

Duties of the Vice-Chair were discussed. Geoff recommended that the Vice-Chair organize the EMA meeting with the Secretary, which would allow the Chair-Elect to strategically plan for their duties as the Chair. In practice, this would result in the 2018 meeting being run by Rick Ubic (as Chair-Elect) and Jon Ihlefeld (as the Vice-Chair). To allow fairness in opportunities for organizing the EMA meeting, the Leadership team decided that Brady Gibbons be also tasked with being an organizer of the EMA meeting for 2018.

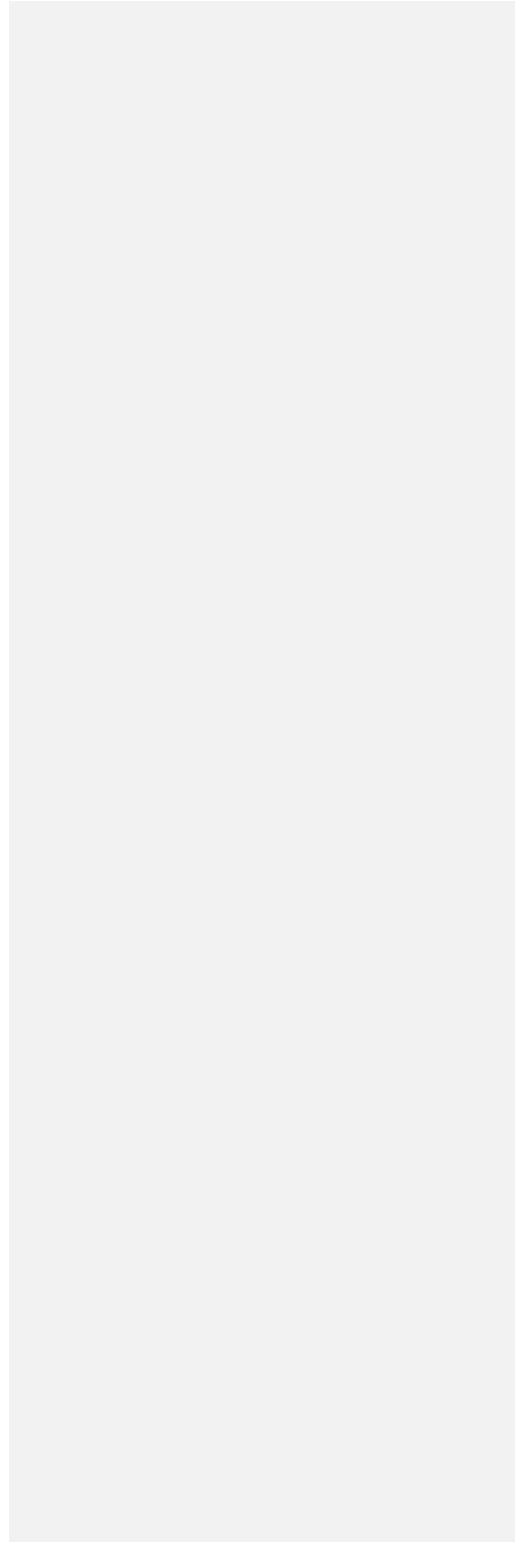
Discussion as to when to hold the Division's Business Meeting was had. Geoff pointed out that more EDiv members attend EMA than MS&T and therefore it makes more sense to hold the Business Meeting at EMA. Brady seconded this opinion and Rick provided his support for maintaining EDiv meetings at MS&T. Given the smaller EDiv-related programming at MS&T, Brady wanted the Society to consider providing ½ comped registrations for Division Leadership to attend ACerS meetings at MS&T. Options for holding EDiv Business Meeting at EMA were discussed with potential ideas of holding it Tuesday evening or Wednesday evening.

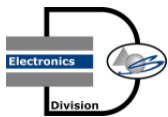
Geoff suggested that Rules change be considered to have a student member on the Executive Committee. Rick was tasked with crafting language on this. Steve suggested that the nominating committee could be tasked with find the the student and that this could be added to their duties.



Geoff discussed a lack of places to store and share Division documents and was interested in seeing if the Society could setup a Division dropbox. We could do this on our own as well and in the S.O.P it is listed as one of the duties of the Secretary to organize documents.

Long term recruitment was discussed. Brady suggested investing in the GGRN to get long-term members. Steve suggested that we pick up more chapter advisors and that we have more EDiv faculty sponsor students.





## Division Rules Suggested Changes:

### Article E-3:

#### Change:

From: The voting membership of the Division shall be all members except Student Members or as currently specified by **Article II-4** of the Society Constitution.

To: The voting membership of the Division shall be all members except Student Members or as currently specified by **Article RIII-2** of the Society Constitution.

### Article E-4.5:

**Typo Corrections:** Clair to Chair

### Article E-6.1:

#### Change:

From: "the retiring Division Chair or **his** appointee"

To: "the retiring Division Chair or **their** appointee"

#### Change:

From: "They serve for one year and **are not eligible for re-election prior to the third succeeding year**"

To: "They serve for one year and **may not serve consecutive years**"

Deleted: **are immediately eligible for re-election**

### Article E-9.3:

#### Typo Correction:

From: "The Division shall not expend funds of the Society or incur indebtedness **with** the approval of the Board of Directors."

To: "The Division shall not expend funds of the Society or incur indebtedness **without** the approval of the Board of Directors."

### Article E10.20:

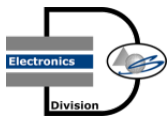
#### Typo Correction:

From: "The History Committee has the responsibility of obtaining and preserving a record of the meetings, symposia, publications, biographies officers, etc. of the Division."

To: "The History Committee has the responsibility of obtaining and preserving a record of the meetings, symposia, publications, biographies **of** officers, etc. of the Division."

Deleted: **Change**

### Article E11.1



**Change:**

From: "These Rules may be amended by two-thirds majority vote of those voting by mailed ballot."

To: "These Rules may be amended by two-thirds majority vote of those voting by mailed ballot."

**Article E11.3**

**Change:**

From: "Amendments may be proposed and accepted for balloting by a petition signed by 15 voting members of the Division."

To: "Amendments may be proposed and accepted for balloting by a petition signed by 15 voting members of the Division or by voting with at least 15 voting members of the Division at a Division Business meeting. In the latter case, at least 15 votes for the proposed amendments must be received."

**Article E11.4:**

**Change:**

From: "The Executive Director of the Society, upon receipt and verification of the petition to amend and text of the amendment(s), shall prepare mail and tally 30 days after the mailing the returned vote upon the proposed amendment(s) and notify the Division Chair as to the result."

To: "The Executive Director of the Society, upon receipt and verification of the petition to amend and text of the amendment(s), shall prepare, distribute, and tally 30 days after the mailing the returned vote upon the proposed amendment(s) and notify the Division Chair as to the result."

**Division Standard Operating Procedures Suggested Changes:**

**Committee on Rules/S.O.P.**

**Article IV.**

**Change:**

From: "Amendments may be proposed and accepted for balloting by the voting members of the Division."

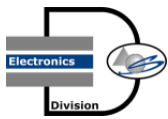
To: "Amendments to the Rules of the Division may be proposed and accepted for balloting by the voting members of the Division in accordance with the Rules of the Division, Article E-11."

Or:

Delete Articles IV to VII, which is a duplication of the Article E-11 of the Rules of the Division

**Comment [GB1]:** The original statement only puts the issue to a ballot. The second actually makes the change. We should probably clarify here whether a simple majority is acceptable or if this requires a 2/3 vote like the rules changes.

**Comment [JJ2]:** My intent was to make it so that we could bring up changes at our Business meeting and use a vote rather than a petition to bring that change to ballot. It was not to make it so that we could make the change at the business meeting. I think that this is the fair thing to do – we need to make sure that all members have a voice.



## Article VI.

### Change:

From: "The Executive Director of the SOCIETY shall, upon notification from the Chair, Rules Committee of the Division as to the action taken or upon receipt and validation of a petition to amend, prepare, mail and tally 30 days after **mailing**, the returned vote upon the proposed amendment and notify the chair of the Division as to the result."

To: "The Executive Director of the SOCIETY shall, upon notification from the Chair, Rules Committee of the Division as to the action taken or upon receipt and validation of a petition to amend, prepare, mail, **email, or otherwise distribute**, and tally 30 days after **distribution**, the returned vote upon the proposed amendment and notify the chair of the Division as to the result."

## Article VII.

### Change:

From: "These rules may be amended by two-thirds majority vote of those voting by the **mailed** ballot."

To: "These rules may be amended by two-thirds majority vote of those voting by the **distributed** ballot."

## New Articles:

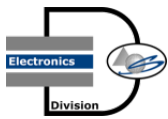
**Article XII: Amendments to the Division's Standard Operating Procedures may be proposed and voted upon by voting members of the Division at any regular business meeting by a majority vote of the voting members at that meeting.**

**Article XIII: Amendments to the Division's Standard Operating Procedures that pass by a majority vote of the voting members at the Division business meeting shall be submitted to the SOCIETY Parliamentarian for approval prior to amendments becoming effective.**

## Officer Duty Clarifications:

Apart from assisting the Chair and succeeding as Chair-Elect at the end of his/her term, the **Vice-Chair (Rick)** is also meant to chair the **Committee on Programs and Meetings**, in which capacity he/she is meant to **plan and run "the current Fall and Annual meetings of the Division."**

It is actually the *Chair-Elect* (Brady) who has a limited role in the Division as defined by the Rules and SOP. Apart from assisting the Chair and succeeding him/her, there is **no other defined role for the Chair-Elect**. Traditionally he/she has been involved with the planning of the *next* EMA meeting.



It would seem that moving the major meeting of the Division from MS&T (at which officer rotations occur) to EMA has created some confusion with the way the Rules and SOP are written. In any event, Geoff tells me that the current anomalous practice began in 2010-11, the year that Paul Clem (then Chair) was forced to deputize for Amit Goyal (then Chair-Elect) as EMA lead organizer. We've been rotating based on that two-year cycle ever since (Chair and Vice Chair organizing EMA, but doing most of the work whilst still Chair-Elect and Secretary).

It was the perceived lack of a role for the Vice Chair that prompted us (several times) to set up an awards committee chaired by the Vice-Chair. To reconcile our Rules/SOP with our actual practice, we might discuss the following options:

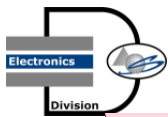
### **Suggested Changes (Choose One):**

1. Adding the role of **divisional awards/fellow coordinator** to the official duties of the divisional **Vice-Chair** and shifting the chairmanship of the Committee on Programs and Meetings to the **Chair**. This would bring our *Rules/SOP* in line with current practice and would seem the easiest of the three options. This would mean that EMA 2018 would be chaired by Brady, as planned.
2. Adding the role of **divisional awards/fellow coordinator** to the official duties of the divisional **Chair-Elect**, as the Division Rules do not give this officer much of a role (in fact, I think a cogent argument could be made for eliminating this office altogether!), and making the chair of the Committee on Programs and Meetings the **Vice Chair**, supported by the **Secretary** (and **Secretary-Elect**, who is also meant to be a member of the Committee on Programs and Meetings). This would bring our *practice* back in line with our Rules/SOP and would mean that EMA 2018 would be chaired by Jon.
3. Adding the role of **divisional awards/fellow coordinator** to the official duties of the divisional **Vice-Chair** and shifting the chairmanship of the Committee on Programs and Meetings to the **Chair-Elect** in order to relieve some of the burden of the Chair, even though this would mean that EMA 2018 would be chaired by me!!

4. What I think would actually work best would be to have the Chair-Elect lead EMA with help from either the Vice Chair (my preference) or Secretary (I get the idea of having a year off, but I think there could be some greater advantages to having direct continuity). This would allow the Chair to have spent Feb-Oct actually thinking strategically, lining up committee chairs and actual plans before they become Chair at MS&T, then spend their time as Chair actually doing something instead of being swamped with EMA. The Chair could then lead the awards committee as they rotate out.

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### **Other Things to Consider:**



We are supposed to let the Division Membership vote on our Division Secretary-Elect. I honestly think that we need to consider this (democracy!).

**Comment [GB3]:** For what it's worth, this used to be the case (nominations committee would present 3 names for a full-membership vote) for us and the rest of the Society offices. Sometime in the ~2000 – 2006 range, the Society changed over to the current MO in which the nominations committee narrows things to a single name for each opening and the membership-wide vote is only 'approve' or 'write-in'. I don't know why this was changed, but I assume that it was at least in part due to extremely low voter turnout and may have been related to the costs of mailing ballots at the time (that was when the Society was REALLY broke, and I wouldn't be surprised if those in charge at the time didn't trust electronic communication). I would support changing this if Dave Johnson is ok with it, but it seems counter to the other changes proposed here and would run counter to the practice of all(?) other Society entities.