
**BOARD OF DIRECTORS MEETING ♦ MINUTES ♦ Sunday, May 21, 2017 ♦ 8:30 a.m. – 5:00 p.m.
Hilton Waikoloa Village, Waikoloa, Hawaii – Water’s Edge Boardroom**

Board Members Present:

William Lee, President
Michael Alexander, President-elect
Mrityunjay (Jay) Singh, Past President
Daniel Lease, Treasurer
Geoff Brennecka, Director
Manoj Choudhary, Director
Dana Goski, Director
Hua-Tay (HT) Lin, Director
Lynnette Madsen, Director
Tatsuki Ohji, Director
Greg Rohrer, Director

Board Members Absent:

Doreen Edwards, Director
Martin Harmer, Director

Non-Voting Board Members Present:

David Johnson, Parliamentarian, part time via telephone
Charlie Spahr, Executive Director

Others Present:

Sylvia Johnson, President-elect Nominee

Staff Present:

Eileen De Guire
Bill Janeri
Michael Johnson
Sue LaBute
Mark Mecklenborg

1.0 CALL TO ORDER AND OPENING STATEMENTS

President, Bill Lee, called the meeting to order at 8:30 a.m. There were no additions to agenda. Bill presented Global Ambassador Awards to Jay Singh and Tatsuki Ohji.

2.0 APPROVAL OF CONSENT AGENDA

- **Approval of Previous Board Meeting Minutes**
October 22, 2016, January 21, 2017, March 20, 2017
- **Acceptance of Committee Reports**
- **Acceptance of PCSA Report**
- **Approval of Student Material Advantage Chapters**
Northeastern University, Shenyang, P.R. China
- **Approval of International Chapters**
Italian & Indian Chapters of The American Ceramic Society

On motion by Geoff Brennecka, seconded by Lynnette Madsen, the Board voted unanimously to approve the consent agenda of May 21, 2017. It was noted that the dates need to be corrected in the Membership Report, as well as the spelling of Lynnette Madsen’s name.

3.0 INDIVIDUAL BOARD MEMBER UPDATES

Board members provided updates of their ACerS related activities that have taken place since the last Board meeting in January.

4.0 PRESIDENT’S REPORT

4.1 International (Chapters, PhD Prize)

Bill reported that applications were received for approval for chapters in Italy and India. Applications are expected from Germany, Israel, Serbia, Singapore and China.

Final rules were approved for the PhD Prize and Mike is in the process of populating the award committee for approval by the Board of Directors. The new name of the award is the Global Distinguished Doctoral Dissertation award (GDDD). Staff is heavily promoting this new award, which will be presented for the first time in 2018. Bill would like to get corporate sponsors for this award.

Action Item: Create a letter/brochure to raise the opportunity for sponsorship – one for businesses for business opportunities and one for GGRN to highlight the opportunity to apply for the award (goal of \$20-25K for endowment). First year will run as a single prize but if response is great could increase number of prizes or add categories.

4.2 Younger members (BoD membership, GGRN/PCSA)

Bill updated that the winter school held in January in Florida at the EMA Conference had 24 attendees. The next school exchange with ECerS will be in Budapest this summer with the Foundation providing support. Bill updated that adding a (non-voting) student member to the Board of Directors was recently approved, however, no PCSA member planned to attend the PACRIM conference so there won't be a student at the Board meeting tomorrow.

Bill also updated that the GGRN membership program has officially been approved by the Material Advantage partners, which allows ACerS to move forward with promoting this membership category.

Bill reported that, once approved, a PCSA member will serve on the Diversity and Inclusion Sub-committee. Also, members from GGRN, PCSA and YPN are now serving on the Strategic Planning for Emerging Opportunities Committee.

4.3 Industry (Corporate Partnership progress, Manufacturing Division)

Bill updated that the new Corporate Partnership was rolled out at the end of the year. So far, there are three diamond level partners, one sapphire partner and 25 corporate partners. It is a priority of staff member Kevin Thompson to successfully convert members from the previous program.

Bill provided an update on the Ceramics Expo that took place in April in Cleveland. There were successful panel debates/presentations that were well attended on a range of topics including Additive Manufacturing, CMC, etc. A Manufacturing Division lunch also took place during CEX with approximately 50 attendees.

Bill expressed continued concern about the Manufacturing Division. Charlie added that staff is working with the leaders, probably more than other Divisions. Mike thinks they don't know what they are supposed to do, which is why he thinks training is needed for the Division leaders, as well as Sections and International Chapters too. It was also noted that Green Manufacturing might help the Division and that there might be some crossover with the Western New York Section members and the Structural Clay Products Division with the Southwest Section.

4.4 Humanitarian Efforts

Bill circulated a document that he developed summarizing ACerS efforts to date and outlining next steps. He challenged the PCSA to develop a plan which will include a list of current activities and a proposal to the Foundation for possible support of future activities. This could develop into a fabulous opportunity for positive publicity for ACerS and the Foundation. We'll need to research what other organizations do in this arena, and explore groups such as Engineers without Borders. Jay suggested informing the International Chapters of these efforts so they can get involved. Bill added that Clive Randall runs these programs at Penn State and Jay added that MRS is currently making a proposal to their Foundation for support. Mike added that he has been discussing this within the advocacy committee.

Mike added that the topic is also being discussed in the Advocacy Committee as ceramics are a part of any emerging country's efforts, i.e. South Sudan. This is an opportunity to portray ceramics as the start of

whatever else they are doing. And it ties in to the Foundations outreach goals.

Lynnette added that Ian Nettleship (University of Pittsburgh) would be a good contact as would Sossina Haile, plus AAAS has a Humanitarian award.

Next steps are to form a committee, to create a formalized policy for presentation to the Board in October. Including PCSA, YPN, GGRN, Potters Council/CPC, Involvement of the Foundation, plus a good tie in to National Academy Grand Challenges.

4.5 Communications update

Bill reported that he has visited several sections during his term as president including New England, St. Louis, Western New York, plus resurrection of the North East Ohio Section is evolving.

Bill also reported that there are a series of President's articles in the Bulletin: January issue "Meet the President;" April industry focused; June/July student issue; September international issue.

Division-specific promotional flyers are being developed for to use to promote membership to prospects. Planning is taking place for a workshop with volunteer leaders during Annual Meeting, which will include Division, Section and International Chapter leaders and the Board of Directors.

Action Item: Encourage GOMD to restate their mission to include manufacturing.

5.0 FINANCIAL UPDATE

5.1 2017 YTD Financial Results (through March)

Treasurer, Dan Lease, reviewed the year-to-date results reporting that the combined surplus for ACerS and CPC at the end of April is \$13K, which is \$48K below budget. The primary miss to budget on the CPC side was due to a deferred meeting in the UK, which has been rescheduled from March to September, and an advertising miss of \$52K. On the ACerS side, meetings are also performing behind budget with a miss of \$62K. The PACRIM meeting this week is on track to make up the January meeting shortfall. Dan also noted that results for the Foundation are now reported separately.

5.2 Investment Portfolio and Major Fund Balances Update

Dan reported the rate of return on investments at April 30 is approximately 3.6%, earnings of \$350K. Dan noted that the financial standing of the Society is outstanding.

5.3 2016 Audit Progress

Dan reported that the annual audit is in process and a clean report has been received so far. The Finance Committee is meeting in June to review the final report, which will be presented to the Board at the October meeting.

6.0 PAST PRESIDENT'S UPDATE

6.1 Potential new initiatives (APCCS, PACC, Bilateral Frontiers of Ceramics Symposia for Young Professionals)

Jay presented potential new meeting initiatives that he is seeking volunteers to take ownership to move them forward, preferably Board members. The meetings that he is proposing foster international cooperation and perhaps these could be International Chapters driven events.

6.2 Additional Updates

Jay discussed his concern that the principal activity committees are not moving fast enough to initiate new activities such as new meeting proposals, new publications, or membership ideas and that perhaps their structure is not nimble enough or relevant to today's challenges. Is the structure agile enough to respond to change. It needs to be structured in a way that encourages active participation from volunteers. After discussing this at the January Board meeting, it was recommended that the current committees be

challenged to 'step up' and to ensure that the members understand their goals.

Action Item: Charlie will work with the staff liaisons to have the current committees conduct a 'self-review' of currently activities and process and have them define what they could do additionally.

Action Item: Bill recommended that the PCIA be replaced with a dinner/lunch event with the corporate partners and the president (ear of the president).

7.0 PRESIDENT-ELECT'S UPDATE

7.1 Advocacy Committee

Mike updated that he will be attending the the 2017 Government Affairs Fly-In Conference with Charlie in June that is being organized by the American Foundry Society. He added two members to the committee, and additional content has been added to the 'Resources for Manufacturers' webpage on ceramics.org. He also noted that the Advocacy Committee could be more involved with the Manufacturing Division.

7.2 Strategic Planning for Emerging Opportunities Committee

Mike updated that an Additive Manufacturing short course is being planned for MS&T 2017, and the committee is looking at forming a Bioceramics Division, i.e., biological and biomedical fields.

7.3 Additional Updates

Mike would like to engage the volunteers at Annual Meeting and for the Leaders Meeting to become more interactive.

8.0 EXECUTIVE DIRECTOR'S REPORT

8.1 Operations and CPC Update

Charlie provided updates on the operations report that was included in the advance materials.

- The Association Management System replacement project has been stalled by recent developments in the marketplace. RFPs were sent to five firms, however, three of the five firms have recently combined. We are taking a pause to determine the results of these consolidations. Goal is to replace the current AMS in early 2018.
- ACerS membership numbers are down over last year, due to some softness in meetings, however, PACRIM could make up some of the shortfall as nonmember meeting attendees will receive membership as part of their registration. Also, focusing on member recruitment through Divisions, GGRN, YPN and corporate partnership program.
- A business supplement was published in the *Bulletin* in April, which was intentionally timed to be distributed during the Ceramics Expo and will be published on an annual basis going forward.
- While we have experienced softness in print advertising, the CTT sponsorship sold out this year.
- The PHASE program agreement with NIST was renewed for another five years with a stronger emphasis on sales of the DVD version.

Actin Item: On suggestion from Tatsuki, staff will explore if an automatic renewal option for PHASE DVD sales can be an option.

8.2 Functional Glass Manufacturing Initiative Consortium Development

Charlie updated that a no-cost one year extension was requested and granted by NIST, which will allow the project to be completed by the end of the year. He and Eileen De Guire will present the results and next steps during a meeting taking place this week with members of the Glass and Optical Materials Division who were involved in the project. Actions that resulted from the project could be a 'Big Data' workshop/conference, short courses and training in the functional glass technology area, and a potential partnership to form a working consortium.

8.3 Division Dues Funding Update

Charlie updated that renewal invoices, both print and online, reflect the option to select a primary Division and two additional 'free' Divisions. All related web pages have also been updated. The new plan has been

announced to Division leaders and will be announced to all members in August. The only outstanding issue is need for administrative solution to identify the members 'primary' division in the database.

8.4 ACerS Institute

Charlie provided an update on the possibility of expanding the ACerS training and education offerings. He spoke to Carl Frahme about designing/presenting several basic courses, such as Fundamentals of Ceramic Technology, Physical Properties of Ceramic Materials and is scheduled to follow up with him in June/July. Also, exploring the possibility of terminating the agreement with ASM on the courses that they currently run for ACerS. Ideally, would like to develop several courses as this lines up with the mission of the Foundation and could provide a significant revenue stream. Jay commented that it's a money trap and a lot of financial exposure, will be difficult to keep the courses updated, there's not a lot of money to be made, and ties in to the corporate engagement.

Action Item: Charlie will develop a plan for the expansion of ACerS Training and Education offerings to present to the Board of Directors at the October meeting in order to include in the 2018 budget. Lynnette noted that Carlo Pantano ran courses for an organization that is now defunct, could be beneficial to explore who owns those courses. Manoj will provide the name of another contact.

8.5 Journals Update

Charlie updated that a managing editor was hired in February, Jonathon Foreman, which is a staff position **working with the** editor-in-chiefs, editorial boards, Publications Committee, and third-party publisher to develop a strong portfolio of journals, exploit new business opportunities and add value for ACerS members and the scientific community. Five editors have also been hired to start in July (Geoff Brennecka, John Mauro, Joanna McKittrick, Tatsuki Ohji, and Dwight Viehland) and an additional seven will be hired by December 1, two have already been confirmed, Beth Dickey and Yanchun Zhou. By December 2017 there will be one editor-in-chief (Bill Fahrenholtz) plus 12 editors. Current editor, David Johnson, announced that he will retire on June 30 and Lisa Klein and John Halloran committed to continue for some time to be determined.

9.0 CERAMIC PUBLICATION COMPANY UPDATE

CPC Managing Direct, Bill Janeri, provided an update on the transition to the new Mequoda platform which will be named the Ceramic Arts Network (CAN). The technology problems experienced in 2016 have been fixed and the new site is on schedule to launch in late June 2017. Staff is in the process of migrating content from the existing site; the user experience will be much improved; will include new offerings for advertisers; and we will be working with a new fulfillment service provider (SFG). We've also migrated to a new app platform – Mag+ - and successfully migrated our entire (tablet) library of nearly 80 issues to the new platform.

The Potters Council will be relaunched as the International Ceramic Artists Network (ICAN). Membership levels are flat year-to-date, the UK event has been postponed until October and an event planned to take place in Minnesota was cancelled due to low registration. Bill is re-evaluating the workshops business model as the ceramics industry (including manufacturers who conduct their own workshops) are also reporting declining participation. He initiated a change in management to Holly Goring, Editor of *Pottery Making Illustrated* and Associate Editor of *Ceramics Monthly*. Holly is a ceramic artist who is respected by the ceramic artist community. The change was well received by the Potters Council advisory board.

Bill reviewed the year-to-date results. Print advertising sales continues to feel the strain that the print publishing industry is experiencing, competition with social media, YouTube and advertisers "trying their own thing." The universe of potential advertisers is small and finite so need to find new revenue channels (including the new CAN website). The first quarter saw strong product sales of books and videos, 6% ahead of budget and up 7.2% compared to last year. With the new platform, a streaming service called CLAYflicks will be launched. Bill reviewed the new packages that will be available, including monthly subscriptions, and options for completely electronic delivery, which will attract more international customers.

10.0 PARLIAMENTARIAN REPORT

Diversity and Inclusion Sub-Committee

Lynnette Madsen provided an update on the creation of the Diversity and Inclusion Sub-Committee and the Multi-Society Diversity Council. Since the January Board meeting, commitments to participate on the Council have been received from MRS, AVS, AIST and ASM; TMS declined at the moment. Goals of the Council are to ensure that the Council Professional Societies are:

- Welcoming to all groups through format and content of meetings, websites, etc.
- Will include new parents, minorities, disabled, women, LGBTQ+, foreigners.
- Plan to meet in person 1-2 times per year + and via teleconference 1-2 times per year – first meeting will take place in Pittsburgh during MS&T in October

Dave Johnson and Susan Sinnott assisted Lynnette in preparing the proposed rules for the Diversity and Inclusion Sub-committee of the Membership Services Committee, which were provided to Board members for review. Goals of the Diversity and Inclusion Sub-Committee are to:

- Provide home for advancing diversity and inclusion
- Garner greater engagement
- Consider ideas/suggestions brought to them
- Propose ideas for improvement to ACerS board and/or Multi-Society Diversity Council
- Work with acers staff to carry out approved changes and new activities/undertakings
- Recommend president-elect future appointees to this diversity and inclusion sub-committee
- Prepare/present report to member services committee

Lynnette spoke to several volunteers who are interested in serving on the Sub-committee, if approved.

On motions by Tatsuki Ohji, seconded by Geoff Brenneka, the Board voted unanimously to approve the formation of the Diversity and Inclusion Sub-committee as described in the Parliamentarian's report [Appendix A] and to approve the initial roster of committee members:

Susan Sinnott,	2017-2019, Chair
Shen Dillon	2017-2021, Vice-chair
Lynnette Madsen	2017-2018, Liaison to Multi-Society Diversity Council
Kristen Brosnan	2017-2019, Member
Dawn Bonnell	2017-2019, Member
Mark Davis	2017-2020, Member
Katherine Faber	2017-2020, Member
Javier Garay	2017-2021, Member
Qiang Fu	2017-2021, Member
Keith Bowman	2017-2022, Member
Sossina Haile	2017-2022, Member

Members from the PCSA and GGRN still need to be identified and approved. Kevin Thompson will be the staff liaison.

11.0 CERAMIC AND GLASS INDUSTRY FOUNDATION FUNDING AND PROGRAMMING UPDATE

Charlie provided an update on the Foundation fundraising and programming activities:

- \$80K raised so far this year, including a \$50K gift from Dr. Suri Sastri (Surmet Corp.) and his family foundation
- \$75K in outstanding grant proposals
- 2016 annual report was distributed in April
- Spring/Summer appeal will focus on sponsorship of 100 Materials Science Classroom Kits requested by teachers throughout the U.S.
- Continue to focus on building relationships with corporate and foundation donors and prospects

- Exploring outreach with Keramos chapters using the materials science kits with a goal of reaching all MSE programs in the U.S. and possibly the Material Advantage chapters and/or GGRN members
- Student and Educator Outreach – Goal of 500+ kits to be distributed in 2017
- Ceramic and Glass Career Center – 50%+ increase in monthly job postings
- Student Leadership Development – PCSA is working on developing new hands-on demos and classroom posters
- Student Exchanges and Travel Grants - Winter Workshop tied to EMA in January and ECerS Summer School in Budapest July 7-8
- University-Industry Network – Working on a new model for UI-Network to partner with Keramos and to recast as a program to support student initiated activities at more universities
- Formed program development committee

At their meeting in April, the CGIF Board of Trustees approved grants of:

- \$10,000 to the Chinese Ceramic Society to conduct a Glass Winter School and Ceramic Summer School to introduce high school and college students and young professionals to ceramic and glass materials science
- \$10,000 to the Indian Ceramic Society to conduct an Awareness Workshop on Ceramics, Glasses, and Allied Materials for high school students
- \$12,500 to the Ceramic Society of Japan to support their Ceramics Education Program for Beginners, High School Seminar on Ceramics, and Summer Camps on Ceramics. Their various programs serve students from elementary school through college as well as young professionals.
- \$20,000 to the ENLACE Program at the University of California, San Diego, to sponsor four high school students from Baja California, Mexico and San Diego, California to attend a 7-week residential program working in a UCSD research laboratory on projects related to ceramic materials.
- \$5,620 to the US-Japan Symposium on Dielectric and Piezoelectric Ceramics to support travel grants for five international students and five international young professionals to attend
- \$2,500 to the Ultra-High Temperature Ceramics IV Conference in Windsor, UK to support travel grants for five U.S. PhD students to attend
- A Pilot program with MSE Supplies LLC to donate a High Energy Planetary Ball Milling System to a U.S. university MSE program where ceramics, glass, nano materials, and other powder processing is part of the research and/or education program

ACerS currently supports the Foundation via the established \$1,000,000 matching fund, with approximately \$175,000 left to be matched, plus annual “contribution” to CGIF covering administration and fundraising expenses of \$205,000 budgeted for 2017 and in-kind support of office space, professional services, etc. The CGIF Board of Trustees discussed long-term financial goals and suggested ways to become a financially sound, self-supporting organization by building a permanent endowment fund to provide ongoing administrative and fundraising support for the Foundation and to continue to use annual funds donated to the Foundation primarily to support programs and projects that meet the mission of the CGIF. In this vein, the CGIF BOT asked:

- Would ACerS agree to continue supporting the administrative and fundraising expenses of the CGIF?
- Would ACerS consider making an additional annual contribution of at least \$150,000 to the CGIF to establish and grow a permanent endowment to provide ongoing administrative and fundraising support for the Foundation?

Charlie reviewed several financial scenarios that have varying timeframes for the Foundation to become self-supporting. A task force was formed with Dan Lease as chair, plus one to two Board members from the ACerS and CGIF Boards. The task force will consider the request and make a recommendation to the ACerS Board of Directors by October 2017.

Action Item: Add an option to the Legacy Giving website that gives donors the option to inform the organization that the Foundation has been included in their estate plan.

12.0 MS&T

Charlie provided an update since ASM announced that they are officially withdrawing from the partnership, effective after the 2019 event. ACerS, AIST and TMS have expressed interest in continuing the partnership for 2020 and beyond. The three partners discussed how the 'new' event could be structured including a new revenue distribution (subject to Board authorization), division of staff workloads, retention of a robust trade show presence, comprehensive content offerings, more branding of each Society and their events, and possibly the addition of a new partner, e.g., the Society for Biomaterials. Since MS&T will be in direct competition with ASM's new event (tentatively named AMPTech), a new strategy will need to be developed and implemented immediately. The senior staff teams are scheduled to meet in mid-June to begin the planning process. If the Board agrees to moving forward, will need to commit to the 2020 event the end of June. This change presents an opportunity to consider things like a high profile (paid) speaker, discounts for exhibitors who sign for multiple years, or multiple conferences, i.e., ICACC and MS&T.

Lynnette volunteered to explore if the Society for Hispanic Professional Engineers would be interested in co-located meetings, they have 6000 attendees.

Dana commented that it's an opportunity to create and enforce better guidelines and rules about presentations, i.e., no shows. Could be modeled similar to UNITECR.

On motion by Geoff Brennecka, seconded by Lynnette Madsen, the Board voted unanimously to authorize the Executive Director to complete negotiations to complete negotiations for a new MS&T cooperative agreement with TMS and AIST.

13.0 DISSOLUTION OF HUDSON-MOHAWK SECTION

Mike Brun, Treasurer of the Hudson-Mohawk Section, requested that the Section be closed due to inactivity and lack of local interest to re-establish at this time. The procedure for the dissolution of a Section was followed and a check for the remaining Section funds was sent to the Society.

On motion by Geoff Brennecka, seconded by HT Lin, the Board voted unanimously to approve the dissolution of the Hudson-Mohawk Section of ACerS as requested by the Section and approved by the Member Services committee.

14.0 PROPOSED CONSTITUTION ARTICLE AMENDMENT

Earlier this year, the process was initiated to revise a Constitution Article relating to the leadership structure of Classes. The proposed revision was announced to the voting membership in February and they were given the required 90-days to comment. The Board of Directors reviewed the comments and agreed to move forward with the proposal without further changes.

On motion by Greg Rohrer, seconded by Geoff Brennecka, the Board voted unanimously to approve putting the proposed amendment of Article IX. Classes for vote by the Society voting membership.

Proposed deletions are indicated by a ~~strike-through~~ and proposed additions by an underline.

Article IX. Section 4: The affairs of a Class shall be managed by leaders selected according to the Rules of the Class ~~a President, a Secretary and such other officers as the Class shall deem necessary. Each Class officer shall be elected for a term of one year, or until a successor is elected and duly qualified. The officers shall be elected by the voting members of the SOCIETY enrolled in the Class and the procedure of nomination shall be in accordance with the Class rules.~~

15.0 EXECUTIVE SESSION/ADDITIONAL ITEMS

On motion by Greg Rohrer, seconded by Dana Goski, the Board voted unanimously to move into executive session. Bill Lee requested that Charlie Spahr, David Johnson, Sylvia Johnson and Sue LaBute remain for the session.

Please respond to:
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DAVID W. JOHNSON, JR.
ACerS Board of Directors Parliamentarian

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April 19, 2017

To: The American Ceramic Society Board of Directors

Subject: Parliamentarian Report

This letter and the associated files on proposed revisions to the Constitution serve as my report for the forthcoming Board meeting on May 21, 2017 in Waikoloa, Hawaii and the required 30 day notice for By-Law changes to the Constitution. There is one item where modification to the Constitution is proposed. These proposed revisions are in track change mode on the attached file of revisions.

At a previous meeting of the Board, Director Madsen introduced the concept of initiating a Diversity and Inclusion Subcommittee in the Member Services Committee. Director Madsen, proposed Chair Susan Sinnott and I have drafted the proposed the attached wording for this Sub-Committee.

Director Madsen has also supplied a document (attached) outlining the rationale for this new Sub-Committee as well as a list of initial members of the Sub-Committee. The responsibility of the Board is to vote on the formation of this Sub-Committee through the changes to the Constitution and to approve the appointments of initial members of the Sub-Committee.

Proposed Motion: I move that BY-LAWS ARTICLE BXIV.2.E. COMMITTEE ON MEMBER SERVICES be amended as noticed, that BY-LAW ARTICLE BXIV.2.E.4. DIVERSITY AND INCLUSION SUB-COMMITTEE be approved, that RULES ARTICLE RXIV.2.E.4. DIVERSITY AND INCLUSION SUB-COMMITTEE be approved, and that the Diversity and Sub-Committee be populated with the roster of initial members supplied.

I look forward to seeing you in Hawaii.

Respectfully submitted,



David W. Johnson, Jr.
ACerS Board of Directors Parliamentarian

The American Ceramic Society



CONSTITUTION BY-LAWS RULES & PROCEDURES MANUAL

No. 2016C

Approved by the Board of Directors June 26, 2016

CONSTITUTION ARTICLE XIV. COMMITTEES IN GENERAL

1. The Board of Directors may appoint such committees and committee chairs as it may deem advisable for the advancement of the purpose of the SOCIETY.

BY-LAWS ARTICLE BXIV.2.E. COMMITTEE ON MEMBER SERVICES

- 2.E. a. *The Committee on Member Services shall be a principal activity committee consisting of the following members. The committee shall be:*
- 1) *No less than four principal members appointed for a one-year term and will automatically be reappointed for up to three years unless notification is provided by the appointee of their desire to discontinue service, prior to the annual appointment process, one of whom shall be appointed chair for a one year term as chair (The method of appointing and approving the principal members and chair are defined under the By-Law on Committees in General). Committee members shall be eligible for reappointment after their term of service expires.*
 - 2) *The chair of the Distinguished Life Member Sub-Committee*
 - 3) *The chair of the Panel of Fellows*
 - 4) *The chair of the Bulletin Editorial Advisory Board*
 - 5) *[The chair of the Diversity and Inclusion Sub-Committee](#)*
 - 6) *The SOCIETY Executive Director, or designee, (ex officio)*
- b. *The duties of the committee shall be:*
- 1) *Advise and recommend to the Board of Directors on all matters pertaining to membership services offered to all types of SOCIETY members and potential members.*
 - 2) *Ensure that all member constituencies are served by the SOCIETY through the use of information gathering techniques (e.g., surveys, focus group meetings).*
 - 3) *Coordinate membership promotion activities for all forms of membership*
 - 4) *Serve in an advisory capacity to the Executive Director on matters pertaining to resignations, nonpayment of dues and classification of members with regard to membership grades.*
 - 5) *Working with the Division and Class membership Committees to promote active membership in the SOCIETY and its Division and Class activities.*
 - 6) *Act in an advisory capacity to the Board of Directors on matters pertaining to the Student Branches.*
 - 7) *With the cooperation of the President of each active Student Branch, make recommendations to the Board of Directors on activities for Student Members.*
 - 8) *Provide guidance and operating assistance to the Student Branches and report on these activities at least annually to the Board of Directors.*
 - 9) *Act in an advisory capacity to the Board of Directors on matters pertaining to the Sections.*
 - 10) *Hold at least one meeting each year at the time of the Annual Meeting of the SOCIETY and additional meetings at such other times as it may elect.*

BY-LAW ARTICLE BXIV.2.E.4. DIVERSITY AND INCLUSION SUB-COMMITTEE

- 2.E.4. a. The Diversity and Inclusion Sub-Committee shall be a defined standing committee reporting as a Sub-Committee to the Committee on Member Services. The Sub-Committee shall be composed of the following members with no appointed member serving more than two consecutive terms:
- 1) Five to ten members each serving 5 year terms with 1 or 2 appointed each year in addition to up to three officers.
 - 2) A set of officers usually consisting of a Chair Elect, Chair and Past Chair. The officers shall hold each office for one year with a Chair Elect being appointed each year.
 - 3) Members and Chair Elect shall be appointed by the President, in consultation with the current Chair, the Executive Director, and approved by the Board of Directors. Efforts shall be made to assure that the membership is diverse in terms of employment sector (academia, industry, government), nationality, gender, race, age, and ethnicity. Members may serve two consecutive terms after which they are ineligible for immediate reappointment.
 - 4) Should any member or Officer be unable or unwilling to complete their term, including a member selected to be Chair Elect, a substitute member or Officer may be appointed by the President, in consultation with the current Chair, the Executive Director, and approved by the Board of Directors to fill the unexpired term.
 - 5) An ex-officio member, regular member or Officer shall be designated each year by the Chair to serve as the SOCIETY Liaison to the Multi-Society Diversity Council and shall be eligible for reappointment.
 - 6) A representative from the President's Council of Student Advisors (PCSA) chosen alternate years by the leadership of that organization to serve for a 2 year term.

- 7) A representative from the Global Graduate Researcher Network (GGRN) chosen alternate years by the leadership of that organization to serve for a 2 year term.
- 8) The SOCIETY Executive Director, or designee, (ex officio)
- b. The duties and responsibilities of the Diversity and Inclusion Sub-committee shall be as set forth in the Rules Article for this Committee.

RULES ARTICLE RXIV.2.E.4. DIVERSITY AND INCLUSION SUB-COMMITTEE

- 2.E.4. a. The purposes of the Diversity and Inclusion Sub-Committee include:
 - 1) Provide a home for those interested in advancing diversity and inclusion within the SOCIETY.
 - 2) Garner greater engagement in the SOCIETY from underrepresented groups.
 - 3) Consider ideas and suggestions brought to the Sub-Committee by the Multi-Society Diversity Council, the SOCIETY Board of Directors, the SOCIETY staff, or any SOCIETY member.
 - 4) Propose ideas for improvement to the ACerS Board and/or the Multi-Society Diversity Council.
 - 5) Work with ACerS staff to carry out approved changes and new activities/undertakings.
 - 6) Recommend to the SOCIETY President Elect future appointees to this Diversity and Inclusion Sub-Committee.
- b. The Diversity and Inclusion Sub-Committee shall meet no less frequently than once a year in person and at other times by telephone conference as needed. Meetings should be scheduled by the Chair at times and places that will be convenient to the majority of members, such as at scheduled SOCIETY technical meetings.
- c. The Diversity and Inclusion Sub-Committee shall submit an annual report of its activities to the Chair of the Committee on Member Services for inclusion in that Committee's annual report to the Board of Directors.



May 10, 2017

To: ACerS Board of Directors

**From: 2016-2017 Nominating Committee
Mrityunjay Singh, Chair**

Listed below are the positions filled by the 2016-2017 Nominating Committee for approval by the Board of Directors.

Meetings Committee

Chair to serve one year 2017-2018	James Hemrick	Reno Refractories Inc Morris, Alabama
Member to serve three years 2017-2020 <i>Technical Programming Sub-committee</i>	Shen Dillon	University of Illinois Urbana-Champaign Urbana, Illinois
Member to serve three years 2017-2020 <i>Technology & Manufacturing Sub-committee</i>	C-W Kim	Mo-Sci Corp Rolla, Missouri

Member Services Committee

Chair to serve one year 2017-2018	Kristin Breder	Saint-Gobain High Performance Materials Northboro, Massachusetts
Member to serve four years 2017-2021	Valerie Wiesner	NASA Glenn Research Center Cleveland, Ohio

Publications Committee

Chair to serve one year 2017-2018	Darryl Butt	University of Utah Salt Lake City, Utah
Member to serve four years 2017-2021	Rick Ubic	Boise State University Boise, Idaho
Member to serve four years 2017-2021	Fei Chen	Wuhan University of Technology Wuhan, China

Nominating Committee

Member to serve three years 2017-2020 (with prior BOD service)	Geoff Brennecka	Colorado School of Mines Golden, Colorado
Member to serve three years 2017-2020 (without prior BOD service)	Shibin Jiang	AdValue Photonics Inc Tucson, Arizona
Member to serve three years 2017-2020 (without prior BOD service)	Dileep Singh	Argonne National Laboratory Argonne, Illinois

**PRESIDENT-ELECT COMMITTEE APPOINTMENT LIST
SUBMITTED BY MIKE ALEXANDER – UPDATED MAY 16, 2017**

Committee	Position	Term	Appointee
CGIF Board of Trustees	Trustee/ Member	2017-2018	Greg Rohrer Carnegie Mellon University
Parliamentarian	Member	2017-2018	David Johnson
Finance Comm	Member (from BOD)	2017-2018	Doreen Edwards Rochester Institute of Technology
	Member (from BOD)	2017-2018	Dana Goski Allied Mineral Products Inc
	Member- at-large	2017-2018	Steve Houseman Harrop Industries
Strategic Planning for Emerging Opportunities	Member	2017-2020	Kelley Wilkerson Allied Mineral Products Inc
Distinguished Life Member	Member	2017-2022	Jim Houseman Harrop Industries
Panel of Fellows	Chair	2017-2018	Connie Herman Savannah River National Lab
Bulletin Editorial Advisory Board	Chair	2017-2018	Gurpreet Singh Kansas State University
	Member	2017-2020	Fei Chen Wuhan University of Technology
	Member	2017-2020	Kang Lee NASA GRC
Society Awards	Chair	2017-2018	Ram Devanathan Pacific Northwest National Lab
	Member	2017-2019	Manabu Fukushima AIST, Japan
Orton Lecture	Member	2017-2020	Subhash Risbud UC Davis
Purdy Award Award	Member	2017-2022	Haiyan Wang Purdue University
Jeppson Award	Chair	2017-2018	Jingyang Wang IMR, China
	Member	2017-2020	H. Suematsu Nagaoka University of Technology
	Member	2017-2020	Josh Pelletier Kerneos
	Member	2017-2020	Julie Schoenung University of California-Irvine
Coble Award	Member	2017-2022	Wataru Sakamoto Nagoya University
Rustum Roy Lecture	Member	2017-2020	Bruce Dunn University of California LA
W. David Kingery Award	Chair	2017-2018	Sanjay Mathur University of Cologne
	Member	2017-2020	Nobuhito Imanaka Osaka University
	Member	2017-2020	Zhengyi Fu Wuhan University of Technology
Richard M. Fulrath Awards	Member	2017-2022	Andrew Gyekenyesi OAI

Spriggs Phase Equilibria Award	Chair	2017-2018	Jerzy Lis Agh-Universith of Science & Technology
	Member	2017-2020	Pelegia (Perena) Gouma SUNY Stony Brook
	Member	2017-2020	Kathy Lu Virginia Tech
Corporate Environmental Achievement Award	Member	2017-2020	Thomas Webster Northeastern University
Corporate Technical Achievement Award	Member	2017-2020	Cheol-Woon (CW) Kim Mo-Sci
Varshneya Frontiers of Glass Lectures	Member	2017-2020	Himanshu Jain (2017 winner) Lehigh University
Medal for Advancement In Ceramic Research	Member	2017-2022	Alexander Michaelis IKTS, Germany (2017 winner)
Geijsbeek PACRIM International Award	Member	2017-2021	Rajiv Asthana University of Wisconsin-Stout
	Member	2017-2021	Jingyang Wang IMR, China
ACerS Global Distinguished Doctoral Dissertation Award	Chair	2017-2018	Tatsuki Ohji
	Member	2017-2021	Roger Narayan NC State University
	Member	2017-2020	Jow-Lay Huang NCKU, Taiwan
	Member	2017-2019	Robert Vassen Juelich, Germany
	Member	2017-2018	Young-Wook Kim University of Seoul, Korea
Advocacy Committee (Influencing Policy Makers)	Member	2017-2018	Amanda Quadling Morgan Advanced Materials
	Member	2017-2018	Paul Ormond AluChem
	Member	2017-2018	Marissa Reigel Savannah River National Lab
	Member	2017-2018	Simon Leiderman Shinagawa Advanced Materials
	Chair	2017-2018	Sylvia Johnson