

BY-LAWS
ST. LOUIS SECTION

Article I. Name

1. This organization shall be known as the St. Louis Section of The American Ceramic Society.

Article II. Purpose

1. The purpose of this Section shall be the improvement and the dissemination of the knowledge of the ceramic arts and sciences by holding meetings for the reading and discussion of papers.

Article III. Membership

1. Active Members. All members of The American Ceramic Society, within the area of this Section, shall automatically become Active Members upon payment of Section dues.
2. The voting representative of a Corporation Member of The American Ceramic Society, within the area of this Section, shall automatically become an Active Member upon payment of Section dues. Corporations may not hold memberships as such.
3. Associate Members. All other persons, within the area of this Section interested in ceramics may become Associate Members, without the right to hold office, upon approval of the Executive Committee and payment of Section dues.
4. Election of Members. Each application for membership shall be signed by the applicant and endorsed by one Active Member. Approval of the application by the Executive Committee shall elect the applicant to membership.
5. A member may be expelled from the Section for cause by the unanimous vote of the Executive Committee.
6. The dues of this Section shall be set annually in advance of the Annual Meeting by the Executive Committee.

Article IV. Government

1. The Executive Committee shall manage the affairs of the Section: shall pass upon and authorize the annual budget controlling expenditures; shall pass upon the eligibility of applicants for memberships; pass upon the expulsion of members; fill all vacancies; approve all appointments; consider and dispose of all matters referred to it by the Section. Any duties not specifically mentioned which tend to better the welfare of the Section shall automatically devolve upon the Executive Committee for their completion.
2. The fiscal year of this Section shall be from January 1 to December 31.

Article V. Meetings

1. There shall be at least three meetings of the Section held each year. Notice of each meeting shall be sent to the membership at least five days in advance.

2. Additional or special meetings of the Section may be called at any time by the Executive Committee, notice of which shall be sent to each member at least five days in advance.
3. The time of the Annual Meeting election of officers shall be set sixty days in advance and all members in good standing shall be notified of this date at least five days in advance.
4. The Executive Committee shall meet at least three times each year and at least one of these meetings shall be held with an officer of The American Ceramic Society in attendance. Special meetings of the Executive Committee may be called at any time at the direction of the Chairman. Notices of regular and special meetings shall be sent to each committee member in advance of the meeting.
5. Ten or more members, of whom at least five shall be members of The American Ceramic Society, shall constitute a quorum at any regular or special meeting of the section.
6. A majority of the members of the Executive Committee shall constitute a quorum.
7. The order of business at regular meetings of the Section shall be as follows, subject to the expediency as determined by the Chairman:
 - a. Reading of Minutes
 - b. Reports of Committees
 - c. Unfinished Business
 - d. New Business
 - e. Papers, Lectures or Technical Program.
8. Rules contained in Robert's Rules of Order, Revised, shall govern the Section in all cases to which they are applicable when not inconsistent with the by-laws of the Section.

Article VI. Officers

1. The officers of the Section, who must be members of The American Ceramic Society shall include a Chairman, Vice-Chairman, Secretary, Treasurer and a Counselor.
2. The Chairman, Vice-Chairman, Secretary and Treasurer shall be elected at the Annual Meeting to serve during the fiscal year following their election and until their successors are elected and qualified.
3. The Counselor shall be appointed by the Board of Trustees of The American Ceramic Society not later than December thirty-first and the term of office shall start on January first following and shall continue for a period of one year. The Counselor is eligible for reappointment by the Board of Trustees.
4. Executive Committee. The Executive Committee shall consist of the Officers of the Section.
5. The duties of the officers shall be:
 - a) Chairman. The chairman shall be the chief executive officer of the Section. He shall preside at all meetings of the Section and its Executive

either standing or special.

- b) Vice-Chairman. The Vice-Chairman shall, in the absence of, or during the incapacity of the Chairman, perform all duties and assume all responsibilities of the Chairman, until the Executive Committee shall revoke such authority.
- c) Secretary. The Secretary shall keep a record of the proceedings of the Section, and of the Executive Committee. He shall notify members of their election, or expulsion, keep a roll of members, issue notices of all meetings of the Section and of the Executive Committee, conduct correspondence, serve as Chairman of the Publicity Committee, have custody of the charter and by-laws and perform such other duties as usually pertain to this office or that may be assigned to him by action of the Executive Committee.
- d) Treasurer. The Treasurer shall collect dues, receive and take charge of all monies and other assets belonging to the Section, disburse the same upon authority of the Executive Committee, sign all checks, and make a full written report of the details of receipts and disbursements at each Executive Committee meeting and at the Annual Meeting of the Section. By action of the Executive Committee, he may be bonded for an amount to be determined at the time of such action and the cost of such bond shall be borne by the Section.
- e) Counselor. The Counselor shall be an Active Member of this Section and shall be appointed by the Board of Trustees of The American Ceramic Society. He shall advise the Section in all matters pertaining to its relations with The American Ceramic Society. He shall each year, prior to March first, make an annual report to the Board of Trustees, through the president of the American Ceramic Society, covering the activities of the Section during the previous year. The report shall include a financial statement for that year, number of meetings held, number of members and associate members enrolled, and such other information as is necessary to portray the work and status of the Section. He shall also forward a copy of his report to the Chairman of the Committee on Sections of The American Ceramic Society.

Article VII. Nominations and Elections

1. The Nominating Committee shall be appointed by the Executive Committee.
2. The Nominating Committee shall propose a slate of candidates, who must be members of The American Ceramic Society, for the offices of Chairman, Vice-Chairman, Secretary, and Treasurer; shall obtain the consent of the nominees to serve if elected, and present the slate of candidates at the Annual Meeting.
3. Additional nominations may be made from the floor at the Annual Meeting, and they shall have the consent of the nominated.
4. Election shall be by the general membership and only members in good standing and present at the Annual Meeting shall be entitled to vote. The candidate receiving the highest number of votes cast for each office shall be declared elected.

5. If any officer or member of the Executive Committee shall resign during the year, or if for any reason any office becomes vacant, the Executive Committee is to fill such vacancy for the balance of the unexpired term.

Article VIII. None

Article IX. None

Article X. Relations With The Society

1. The Section shall not expend funds of The Society or incur indebtedness without the formal approval of the Board of Trustees of The American Ceramic Society.
2. The provisions of the Constitution, By-laws, and Rules of The Society shall govern the procedure of this Section, but no action or obligation of the Section shall be considered an action or obligation of The Society. This by-law shall be imprinted on any publication issued by the Section.

Article XI. None

Article XII. Committees

1. The Standing Committees of this Section shall be as follows: Membership, Program, Publicity, Social or any other committees that may be so designated by action of the Executive Committee. The chairman shall appoint all Standing Committees, and such other committees as may be deemed necessary. All committee members shall be appointed for one year.
2. Membership Committee. The Membership Committee shall consist of at least three members. It shall be the duty of this committee to solicit applications for membership and promulgate Section activities that will help increase membership.
3. Program Committee. The Program Committee shall consist of at least three members. It shall be the duty of this committee to provide all technical and general programs of the Section.
4. Publicity Committee. The Publicity Committee shall consist of the Secretary of the Section as chairman, together with at least three other members. This committee shall be responsible for all Section publicity and public relations work. It shall coordinate its activities with those of other committees, with those of other Sections and with the headquarters office of The American Ceramic Society.
5. Social Committee. The Social Committee shall consist of at least three members. It shall be the duty of this committee to plan and supervise all social and recreational functions of the Section as may be approved by the Executive Committee.

Article XIII. None

Article XIV. None

Article XV. Amendments

1. Amendments which do not conflict with the Constitution and By-laws of The American Ceramic Society may be made to these by-laws at any Annual Meeting or at any special meetings called for the purpose by a majority vote, provided there is a quorum.