

**RULES OF THE EDUCATION AND PROFESSIONAL DEVELOPMENT COUNCIL  
OF  
THE AMERICAN CERAMIC SOCIETY**

**ARTICLE I. NAME**

1. The name of this organization shall be The Education and Professional Development Council, hereinafter the EPDC, a Class of The American Ceramic Society, hereinafter the SOCIETY.

**ARTICLE II. PURPOSE**

1. It shall be the purpose of the EPDC to stimulate, promote, and improve education and professional development in the field of ceramics.
2. The EPDC shall represent the SOCIETY in matters pertaining to education and professional development as specifically authorized by the Board of Directors.
3. The EPDC shall seek to maintain communication among other groups within the SOCIETY in matters relating to education and professional development.

**ARTICLE III. MEMBERSHIP**

1. The Council shall consist of SOCIETY Members in good standing who are interested in advancing the purpose of the EPDC and who make formal requests for membership.
2. All Members of the EPDC shall be entitled to vote on EPDC matters and to hold office.

**ARTICLE IV. GOVERNANCE**

1. The officers of EPDC shall be two Co-Chairs. The Co-Chairs shall be Members of the EPDC appointed by the SOCIETY President. The President is encouraged to select EPDC Members with demonstrated experience in the educational and professional development efforts of the SOCIETY.
2. The term of office of Co-Chair shall be one year, from the close of one Annual Meeting of the SOCIETY to the close of the next succeeding Annual Meeting, or until their respective successors have been elected and duly qualified. The Co-Chairs shall be eligible for reappointment annually, with the intent of maintaining continuity of the EPDC leadership.
3. The powers and duties of the Co-Chairs shall be those usually associated with such offices.

**ARTICLE V. MEETINGS**

1. The annual business meeting of the EPDC shall be held during the week of the Annual Meeting of the SOCIETY.

2. Five Members of the EPDC shall constitute a quorum at the annual business meeting or at any other business meeting.
3. The Co-Chairs are to hold additional business meetings throughout the year via teleconference or other appropriate means. The timing of these meetings should be selected to appropriately support education and professional development activities at SOCIETY events throughout the year.

#### **ARTICLE VI. OFFICERS**

1. The Co-Chairs shall have general supervision of the affairs of the EPDC. They shall preside, or appoint a substitute to preside, at all meetings of the EPDC. The Co-Chairs shall appoint all standing and special committees of the EPDC, unless otherwise specified in these rules.
2. The SOCIETY President shall be asked to appoint a new Co-Chair should one of the Co-Chairs become unable to serve during the period between Annual Meetings of the SOCIETY.
3. The Co-Chairs shall be responsible for the editorial content of any publication by the EPDC.
4. The Co-Chairs shall each year, prior to three months before the next Annual Meeting of the SOCIETY, make an annual report to the Board of Directors, through the President of the SOCIETY, covering the activities of the EPDC during the previous year. The report shall include a financial statement for that year, number of meetings held, number of Members enrolled, and such other information as is necessary to portray the work and status of the Class.

#### **ARTICLE VII. NOMINATIONS AND ELECTIONS**

1. Nominations for EPDC Co-Chair and EPDC Awards Committee Members shall be coordinated by the Co-Chairs and submitted to the SOCIETY President and Board of Directors, as appropriate, for their action.
2. Any EPDC Member may participate in the nominations process, with equal weight being applied to each nomination.
3. The Co-Chairs will coordinate timing of the nominations processes with the SOCIETY Staff.
4. The Co-Chairs shall notify newly appointed Members of their roles and responsibilities immediately after the appointments are made.

#### **ARTICLE VIII. RELATIONS WITH THE SOCIETY**

1. As defined elsewhere in these Rules, the SOCIETY President shall be asked annually to appoint the Co-Chairs of the EPDC. The SOCIETY Board of Directors shall be asked to approve nominations of EPDC members to the EPDC Awards Committee.
2. The EPDC Co-Chairs shall promptly appoint EPDC representatives to special committees of the SOCIETY upon notification from the President of the SOCIETY.

3. The EPDC shall neither expend funds of the SOCIETY nor incur indebtedness without the formal approval of the Board of Directors.
4. The provisions of the Constitution, By-Laws, and Rules of the SOCIETY shall govern the procedure of the EPDC, but no action or obligation of the EPDC shall be considered an action or obligation of the SOCIETY.
5. It shall be an objective of the EPDC to work closely with those Divisions, Sections, and other groups within the SOCIETY on matters pertaining to education and professional development.
6. The Co-Chairs or their designees shall actively engage Members of the Young Professionals Network (YPN), Members of the President's Council of Student Advisors (PCSA), and Members of the Keramos Board of Directors in pursuing educational and professional development activities. Members of the EPDC are encouraged to serve as a resource pool for these groups, such as serving as advisors to the PCSA.
7. It shall be an objective of the EPDC to work closely with the Ceramic and Glass Industry Foundation (CGIF). The Co-Chairs or their designees shall maintain open communication with the Director of the CGIF. Members of the EPDC are encouraged to serve as a resource pool for activities of the CGIF.
8. In the event of the dissolution of the EPDC and the discharge of its debts and settlement of its affairs, any funds and property of the EPDC remaining thereafter shall be conveyed to the SOCIETY for the general purposes of promoting education and professional development in ceramics.

#### **ARTICLE IX. FINANCES**

1. The finances of the EPDC shall be governed in accordance with the Constitution, By-Laws, and Rules of the SOCIETY.
2. Members of the EPDC may be assessed dues at a rate as determined by the Co-Chairs and approved by a majority vote of EPDC Members.

#### **ARTICLE X. COMMITTEES**

1. The Standing Committees of the EPDC shall be as follows:
  - a. Awards Committee
  - b. Accreditation Committee
  - c. Material Advantage Committee Representatives
2. The Awards Committee shall be a defined standing committee of the EPDC composed of five members of the EPDC who have reached their 41st birthday prior to the current year. Members of this Committee will be appointed by the Board of Directors of the SOCIETY upon recommendation by the Co-Chairs of the EPDC; one member shall be appointed each year for a term of five years. They shall not be eligible for immediate reappointment. The senior member shall serve as chair of the Committee for all of its activities each year.

3. The Accreditation Committee shall be a defined standing committee of the EPDC composed of those members who are involved with SOCIETY efforts related to ABET. Members of this committee shall be appointed by the EPDC Co-Chairs. Members may serve on this Committee with no term limit. The members of the Accreditation Committee shall select a Chair for the purposes of reporting committee activities to the EPDC Co-Chairs and to the SOCIETY Board of Directors.
4. The Material Advantage Committee Representatives shall be a defined standing committee of the EPDC composed of four members of the EPDC. Members of this committee shall be appointed by the EPDC Co-Chairs. Members may serve on this Committee with no term limit. Members of this Committee will serve as the SOCIETY representatives to the Material Advantage Committee.
5. The Co-Chairs may at any time appoint ad-hoc committees and delegate to them such authority the Co-Chairs deem proper, within the limitations of the Constitution, Bylaws, and Rules of the SOCIETY and Rules of the EPDC.
6. Members of the EPDC may at any time petition the Co-Chairs for the formation of ad-hoc committees. Ad-hoc committees may be formed, staffed, governed, and dissolved as approved by the Co-Chairs and as appropriate to carry out the purposes of the EPDC, within the limitations of the Constitution, Bylaws, and Rules of the SOCIETY and Rules of the EPDC.
7. It shall be the duty of all committees to transmit copies of all reports to the Co-Chairs for distribution to the EPDC membership and to the SOCIETY Board of Directors. Presentation of the Accreditation Committee report by the Accreditation Committee Chair or designee shall be requested to be a standing agenda item for each SOCIETY Board of Directors Meeting.

## **ARTICLE XI: AWARDS**

1. EPDC Class awards and professional recognitions are the responsibility of the EPDC Awards Committee.
2. Titles, purposes, qualifications, and selection processes for the awards under the purview of the EPDC Awards Committee are defined below.

### **a. OUTSTANDING EDUCATOR IN CERAMIC ENGINEERING**

To recognize truly outstanding work and creativity in teaching and mentoring, in directing student research, or in the general educational process (lectures, publications on education, workshops, textbooks, short courses, videos, interest lectures, etc.) among ceramic/glass educators.

Any interested individual or group may nominate a person. A three-page curriculum vitae description of teaching efforts and consequences of this work will be used for the judging. The suggested three-page description might include professional preparation (educational background and training), professional appointments, descriptions of typical ceramic courses taught, descriptions of courses or labs developed, or videos created by the individual, data on number of these supervised, a publication list highlighting books, reviews, or tutorial articles, descriptions of educational programs developed, and educational service within the broader ceramics community. A nomination will be active, and therefore, considered for five (5) years. Nominations must be received nine months before the next Annual Meeting to be considered and are sent to Society Headquarters.

The EPDC Awards Committee and the two immediate past recipients of the award will select the next awardee. A copy of all nominations being considered in a particular year will be sent to each member of the selection committee. The first and second choices will be reported to the Society Executive Director no later than three months before the Annual Meeting. The name of the winner will be reported by the EPDC Awards Committee to the Co-Chairs of the EPDC, the other members of the selection committee, and the award recipient. The award will not necessarily be awarded each year.

Presentation of the award in the form of a certificate and glass commemorative piece will be made at the Honors and Awards Session at the Annual Meeting.

**b. FRIEDBERG, ARTHUR L. LAUREATE MEMORIAL LECTURE**

Qualification: "in honor of Dr. Arthur L. Friedberg through the presentation of a Plenary session lecture at the Annual Meeting"

The purpose of the Lecture is to honor the memory of Arthur L. Friedberg and to serve as recognition for his teaching, research, and his numerous contributions to the ceramic/glass engineering profession, including his leadership as Executive Director of THE SOCIETY and the former National Institute of Ceramic Engineers.

The objective is to have a Lecture that serves as a tutorial to review and instruct in an area of ceramics/glass with a distinct engineering emphasis. The lecture should be at a level accessible to members of THE SOCIETY and should advance the level of learning in the profession of ceramic/glass engineering.

The Awardee shall be someone who has made an outstanding contribution to ceramic/glass engineering that has a technological basis relating to the processing or manufacture of ceramic products.

Selection of the awardee shall be determined by the members of the EPDC Awards committee, plus the **three most recent Friedberg laureates**. The selection process is to be completed by seven months prior to the next Annual Meeting. The name of the winner will be reported by the EPDC Awards Committee to the Co-Chairs of the EPDC, and the award recipient. The record of past recipients will be maintained and updated each year by the SOCIETY staff.

In recognition of the honor, the Lecturer shall receive an appropriate certificate signed by the President of THE SOCIETY.

**c. GREAVES WALKER, ARTHUR FREDERICK AWARD**

Qualification "Recognize ACerS members who, by their lives and careers, have rendered outstanding service to the profession and practice of ceramic/glass engineering"

The official title of this Award shall be the Arthur Frederick Greaves-Walker Award, in memory of the first President of the former National Institute of Ceramic Engineers. The purpose of this Award is to recognize ACerS members who have rendered outstanding service to the ceramic/glass engineering profession and who, in their lives and careers, have

exemplified the aims, ideals, and purposes of the former National Institute of Ceramic Engineers.

The Award shall not necessarily be made each year.

The Award shall consist of a certificate and ceramic/glass commemorative piece.

Presentation of the Award shall be made at the time of the Annual Meeting of THE SOCIETY.

The conditions for eligibility for the Arthur Frederick Greaves - Walker Award are as follows:

- a. The candidate shall be a member of ACerS for a minimum of three years.
- b. The candidate shall be either a Registered Professional Engineer or have been engaged in work predominantly of an engineering nature.
- c. The candidate shall have passed his/her 50<sup>th</sup> birthday during or before the year the award is being presented.

The awardee shall be selected by the EPDC Awards Committee.

The general procedure of selecting recipients and presenting the Award shall be as follows:

- i. The EPDC Awards Committee shall review THE SOCIETY membership for possible recipients. The deadline for this process is January 15. Nominations by members of THE SOCIETY will also be considered and should be done using the form available in The American Ceramic Society website and submitted to the electronic address stated in the form also no later than January 15 of each year.
  - ii. The Chairman of the EPDC Awards Committee or his/her delegated representative shall then (1) notify the candidate of his/her selection for the Award, (2) advise him/her of the time and place of the presentation of the Award, (3) ascertain whether he/she can be present for the Award ceremony. and (4) prepare an abstract of the recipient's professional life and career to serve as the basis of the presentation citation.
3. Members of the EPDC may petition for the addition of an EPDC Class award with the approval of the Co-Chairs. The SOCIETY Parliamentarian shall be requested to assist with the development of procedures for the administration of any new award.

## **ARTICLE XII. AMENDMENTS**

1. Amendments to these Rules may be proposed by an EPDC Member at any time, and after approval by the Co-Chairs and SOCIETY Parliamentarian, shall be circulated to the membership for voting by appropriate means as coordinated by the SOCIETY Staff. A period of at least 30 days must be allowed for voting.
2. An amendment must be ratified by a majority of the votes received. An amendment shall take effect immediately upon the determination of an affirmative vote.
3. The EPDC membership shall be notified of the amendment by suitable means within ninety days of the action.